

Guidelines for Authors

Concept:

The journal Contributions to Higher Education Research (*Beiträge zur Hochschulforschung*) offers researchers and stakeholders in the higher education sector the opportunity to publish articles that address important developments in this area from different methodological and disciplinary perspectives. The journal strives to achieve a balance between quantitative and empirical analyses, comparative studies, conceptual-theoretical or overview articles, and insights into practice.

Submitted articles should be clearly and comprehensibly formulated, clearly structured, and aimed at a readership from various disciplines with scientific and practical expectations.

Review Process:

As is customary for scientific journals, all submitted manuscripts undergo external review by anonymous experts (double-blind peer review). Depending on the focus of the article, the following criteria are weighted differently: relevance of the topic, consideration of the higher education policy context, practical relevance, theoretical and methodological foundation, quality of data and empirical analyses, consideration of relevant literature, clear argumentation, and comprehensibility for an interdisciplinary audience. Authors are informed of the result in writing and, if necessary, receive suggestions for revision.

Scope and Form of Submitted Manuscripts:

Manuscripts for *Research Articles* in German and English should preferably be submitted by email and should not exceed 20 pages or 50,000 characters including spaces (1.5 line spacing, Arial 11). Submissions for the formats *Research Notes* and *Insights Into Practice* should be limited to 10 pages or 30,000 characters including spaces. Manuscripts for the *Standpoint* format are limited to 5 pages or 16,000 characters including spaces.

In addition, an abstract (maximum 1,000 characters including spaces) must be included. For German-language submissions, both a German and an English abstract are required; for English-language submissions, only an English abstract is necessary. Furthermore, please provide your address and details of your professional position. The print version will be created externally by a graphic designer.

When submitting a manuscript, please be sure to observe the detailed binding instructions for authors at <https://www.bzh.bayern.de/en/guidelines-for-authors>.

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